



Sociology Department / Département de sociologie
2600 College, Sherbrooke Québec, Canada J1M 1Z7
T 819 822 9600 / F 819 822 9661 / ubishops.ca

Justice Clinic Internship – SOC 333 Course Syllabus



Instructor: Dr. Vicki Chartrand, Full Professor
Classes: Wed 11:30 – 2:30 pm, Lib 104
Office Hours: Wed 10:30 – 11:30 am
Email: Vicki.Chartrand@ubishops.ca; **Website:** <https://justiceexchange.ca>

Calendar Description

The Justice Clinic internship program integrates students' socio and legal research skills and interests with the vision, values, and activities of the Centre for **Justice Exchange** to provide students with practical skills and experiences working in law and justice—approval from the instructor for enrolment. 3 Cr.

Course Description

The *Justice Clinic* internship program connects classroom theory to real-life situations through a community-engaged learning approach to justice. The internship integrates students' interests and research skills with the centre's vision, values, and activities to advance collaborative community justices and provide students with a hands-on experience of working in the justice field. The *Justice Clinic* offers students opportunities to develop their professional and work skills and make real impacts in the world.

The Justice Clinic is a 3-credit course that counts towards the Criminology concentration/minor and runs in the Fall, Winter, and Spring sessions. Students will receive a Pass or Fail grade. Its dynamic and autonomous approach to learning gives students an opportunity to develop creative and innovative projects that advance the vision and objectives of the centre. Students can anticipate an independent and self-directed learning environment with ongoing support and direction from their supervisor. The Centre for **Justice Exchange** greatly benefits from participating students' shared insights, diverse resources, and creative works. Thank you for helping us learn, grow, and create. Keep on keep'n on...

Vision & Objectives

The Centre for **Justice Exchange** is a research center at Bishop's University that advances collaborative community justices. We approach justice as a collective concern with the aim of cultivating people and communities and connecting them with support and resources. Current approaches to justice tend to individualize conflict and violence and segregate people from each other and many important life-sustaining resources. Concerns around safety and accountability are

central to justice and should not diminish an individual or a shared public well-being. To reduce the potential for further conflict and violence to arise, we believe that justice should help improve our life circumstances, build communities, and provide opportunities for people to learn, grow, and create.

We imagine our vision of justice through four key objectives: 1) developing and disseminating collaborative and community-engaged research projects with a focus on collaborative community justices and the dismantling of segregative and punitive justice frameworks; 2) building intentional relations through constellations of support and resources and the sharing of information; 3) carrying out public education and awareness campaigns on collaborative community justices; and 4) training and mentoring students and highly qualified personnel in community collaborative justices through pedagogical praxis. Our commitment to collaborative community justices ensures that those with the least access to justice and other life-sustaining support and resources are central to our work, learning, and growth. This includes working with people in and out of prison.

Readings

Required Readings: Centre for **Justice Exchange** (2023) *Membership Manual*. Sherbrooke: Bishop's University; Other readings as assigned.

Justice Clinic Activities

Community-Engaged Research and Partnerships

We collaborate on diverse scholarly and community-engaged research projects and knowledge mobilization activities relevant to the justice field. This research includes research with diverse communities relevant to their justice concerns and needs, informing policy and legislative development on justice-related matters, conducting socio-legal research on active legal cases, inquiries, and parliamentary/academic studies, and engaging in knowledge mobilization activities.

Memberships and Consultations

We are an Associate Member of the National Associations Active in Criminal Justice (NAACJ) – an umbrella organization of non-government organizations and justice groups informing policy and practice related to justice matters. We are also members of and collaborate with several national and international coalitions and local advocacy and justice groups to advance common and mutual interests. Through our memberships and collaborations, we carry out community-based activities and stakeholder consultations relevant to the justice field and beyond.

Building Constellations of Resource and Support

We respond to hundreds of phone calls, emails, and letters annually from people who do not have access to or are not supported by our current justice system. As we work collaboratively with people and communities to find the needed support, resources, and information, we also learn about the limits of our justice system and how to move beyond them.

Public Education

We endeavour to raise public awareness of our vision and goals through knowledge dissemination, public events, and media campaigns. While the centre acts independently, it allies with other justice groups and researchers to promote mutual goals and interests.

Examples of Internship activities:

- φ Get active in advocacy to give a voice to the unheard in the justice system.
- φ Create helpful legal and support guides for those in need.
- φ Share key findings and stir debates with our engaging digital content and blog.
- φ Join in panels and presentations to fuel justice conversations with new ideas.
- φ Delve into real-case socio-legal research for hands-on problem-solving.
- φ Answer requests for information to guide those in the justice system.
- φ Drive social media campaigns and events for a real impact.
- φ Work with justice leaders, lawyers, and officials to shape criminal justice.
- φ Influence public opinion with powerful op-eds and media pieces.
- φ Access our rich Justice Resource Directory for top legal insights.
- φ Help with vital tasks, from mail-outs to creating factsheets, to keep our mission moving forward.

Intellectual Property, Confidentiality and Standards of Conduct

All materials produced by members remain the property of the Centre for **Justice Exchange** and cannot be removed or shared. Members must sign and abide by the **Confidentiality and Privacy Agreement**. Breaches in confidentiality are subject to an investigation and can result in the termination of the internship. Any member who acts outside of the vision and values of the centre, commits an act negatively affecting its interests or reputation or breaches standards of professional conduct can be permanently terminated from membership. Investigations will include all centre members and will be chaired by the Director. If the Director is under investigation, the investigation will be chaired by the President or who will appoint a chair.

Requirements and Assessments

Microsoft Teams will be the platform to communicate with interns outside class and share files. **All materials for the course** will be available in the "Justice Exchange Team" folder. You must sign and upload confidentiality forms before starting any internship activities.

Internship Requirements

- φ Establish internship activities and research projects with the supervisor (weeks 1-2).
 - φ Conduct 36 hours minimum (3hrs/week x 12 weeks) of field activities.*
 - φ Attend 1-hour weekly meetings/seminars (not included as a part of the field activities).
 - φ Read assigned materials and complete related assignments (not included as a part of the field activities).
 - φ Provide supervisor with regular updates and solicit feedback.
 - φ Submit the Activities Report twice and complete the research project at the end of the term.
- * Some weeks may require more hours than others as long as you meet your minimum requirement of 36 hours at the end of the semester.

Internship Reflection: *Midterm due the week before Student Success Week; Final due the last day of the last week before Exams.*

Overview

This reflection paper is a critical component of the Justice Clinic Internship program, providing you with an opportunity to introspect and articulate your experiences, learnings, challenges, and growth throughout your internship. The aim is to encourage deep reflection on the practical application of justice theories, the dynamics of community engagement, and the personal and professional development you have undergone during your placement.

Objectives

Reflect on Experiences: Analyze your experiences within the context of criminal and community justice efforts, focusing on specific projects or tasks you found impactful.

Connect Theory to Practice: Draw connections between academic theories and their application in real-world justice settings, highlighting any discrepancies or insights gained.

Evaluate Personal Growth: Assess personal and professional growth, including skills developed, knowledge acquired, and changes in perspective regarding justice issues.

Consider Community Impact: Reflect on the internship's impact on the community and your contribution to advancing justice reform or support.

Instructions

1. **Introduction (300 words):** Briefly introduce the scope of your internship, including the main projects or activities you were involved in and the goals of these initiatives within the broader context of justice work.
2. **Experiences and Challenges (600 words):**
 - Describe significant experiences during your internship, focusing on projects, interactions, or moments that were challenging or enlightening.
 - Discuss any obstacles you faced and how you addressed them, reflecting on what these challenges taught you about justice work, teamwork, and community engagement.
3. **Theory and Practice (600 words):**
 - Identify key theories or concepts from your coursework that were relevant to your internship experiences. Discuss how these theories were applied in practice and any new insights or contradictions you encountered.
 - Reflect on how engaging in hands-on justice work has influenced your understanding of theoretical concepts.
4. **Personal and Professional Development (600 words):**
 - Evaluate how the internship has contributed to your personal growth, skill development, and professional aspirations. Consider aspects such as communication, analytical skills, empathy, and ethical considerations.
 - Discuss how your perspective on justice, reform, and community involvement has evolved through your internship.
5. **Community Impact and Future Directions (300 words):**
 - Reflect on the impact of your work on the community and the broader implications for justice reform.
 - Speculate on future trends in the field of justice based on your internship experiences and how you plan to contribute to this evolving landscape.
6. **Conclusion (200 words):**
 - Summarize your key reflections and learnings, emphasizing how the internship has prepared you for future endeavours in justice work.

Highlight any unresolved questions or areas for further exploration in your academic or professional journey.

Format

- Length: 2000-2500 words
- Font: Times New Roman, 12pt, double-spaced
- Citation Style: APA 7th Edition for any references to literature or legal documents

Submission

- Submit your reflection paper through the course's online platform by [insert deadline].
- Ensure your paper is proofread and adheres to the formatting guidelines.

Evaluation Criteria

- Depth of Reflection: Insightfulness and depth in analyzing experiences and learning outcomes.
- Theory-Practice Integration: Ability to connect academic theories with practical experiences.
- Personal Growth: Clarity in articulating personal and professional development.
- Analytical Skills: Use of critical thinking to analyze and reflect on the internship's impact.
- Writing Quality: Coherence, organization, grammar, and adherence to format requirements.

This reflection paper is an opportunity to introspectively engage with your internship experience, demonstrating your ability to synthesize knowledge, reflect on practice, and articulate personal and professional growth. Through this assignment, you are encouraged to critically evaluate your role in the broader context of justice work and envision your future contributions to the field.

Final Research Project: *Due the last day of the first week of exams.*

At the beginning of the term, interns will discuss a research project they will conduct individually or in a group throughout the semester. Projects will aim to be matched with interns' interests and competencies and the visions and objectives of the **Centre for Justice Exchange**. The supervisor and intern will determine the research project together in advance and discuss it throughout the internship. Hours worked on the final research project are separate from the weekly internship activities.

Supervision & Feedback: *Ongoing*

You will receive regular and ongoing feedback on your work throughout the internship. Remember, this feedback is to build and grow your skill set and is not an assessment or evaluation of you as a person. Given that the internship is a pass/fail, should there be a concern with your internship performance in this regard, a separate meeting will be set up between you and the supervisor to troubleshoot and problem-solve areas for growth and development. The final grade will either be a Pass or a Fail.

Learning Objectives and Activities

Awareness and Public Education	
1. Develop, contribute to, and share an understanding of the work carried out by Justice Exchange and relevant to collaborative community justices.	a) Carry out activities and/or consultations to learn about and raise awareness around issues relevant to collaborative community justices.
	b) Develop and/or support annual and ongoing art & writing exhibitions, events, and other initiatives.
Resource and Information Sharing	
2. Facilitate and carry out research, and information sharing, and provide relevant resources and support to Justice Exchange community	a) Respond to and carry out research and information requests relevant to the justice system and community resources.
	b) Update resource directories, databases, fact sheets, social media, website, and other materials.
	c) Carry out administrative support tasks to ensure the viability of the centre.
Organizational Aptitude	
3. Develop organizational skills and competencies.	a) Listen, take direction, and clarify questions.
	b) Follow-through and complete tasks in an effective, efficient, and timely manner.

	c) Take initiative and work independently.
	d) Solicit and integrate feedback.
	e) Identify problems and offer possible solutions.
	f) Be present and punctual.
Final Research Project	
1. Develop research knowledge and skills related to the field.	a) Complete an innovative research or creative arts project offering an analysis or presentation relevant to collaborative community justices.
Notes	

*Pm8wzowinnoak Bishop's kchi adalagakidimek aoak kzalziwi w8banakii aln8baikik
Bishop's University is located on the Traditional and Unceded Territory of the Abenaki People*

Activities Report

Activity	Activity Notes
1.	